OAKRIDGE INTERNATIONAL SCHOOL · BENGALURU

OAKMUN 2026

Ideas Too Bright For Silence

EXTERNAL DELEGATE GUIDE

Registration guide for external delegates

17 – 19 December 2026

OAKMUN.IN

OVERVIEW

Registering for OAKMUN 2026

Registration happens on **Gavelling** (gavelling.com), reached from oakmun.in. This guide is for **external delegates** and walks you through every screen, from creating your account to receiving your committee-country allocation.

THE FOUR STAGES

01
Create an account
Sign up on Gavelling and verify your email.
Steps 1–6 · pp. 3–4

02
Apply as a delegate
Apply with your school's delegation and rank your preferences.
Steps 7–12 · pp. 5–7

03
Pay the fee
Transfer the registration fee to the account provided.
Step 13 · p. 8

04
Get your allocation
Acceptance and committee-country allocation arrive within 24 hours.
Step 14 · p. 8

KEEP THESE READY

- A **personal email** you can open right now, for the verification code
- Your **full name**, **date of birth** and nationality
- Your **school's name**, to search for your delegation
- Your **committee-and-country preferences**
- Your level of **MUN experience**

KEY DETAILS

CONFERENCE
17–19 December 2026

REGISTRATION FEE
Rs. 1800 before 17 Nov
Rs. 2200 from 17 Nov to 7 Dec

PAYMENT TO
Orange Educational Society

START HERE
oakmun.in

GOOD TO KNOW

Gavelling uses **credits**: one credit covers one application, your first credit is free, and it is refunded if your application isn't accepted. You don't need to buy anything to register for OAKMUN.

PART 1 · STEPS 1–6

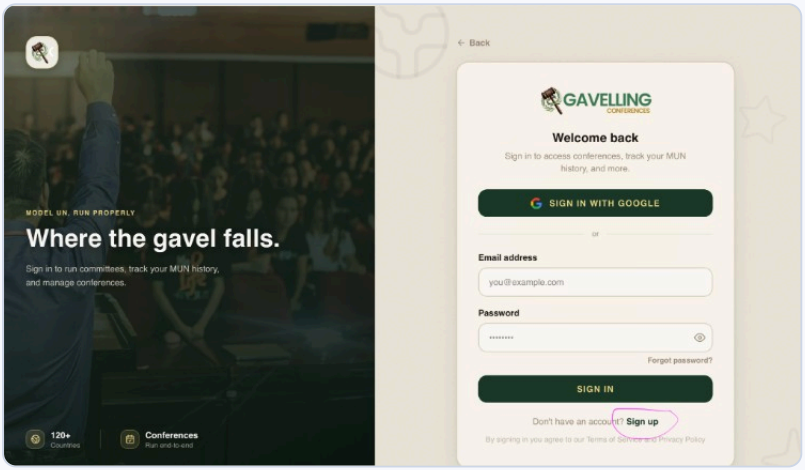
Create your Gavelling account

1 Start at oakmun.in

Go to **www.oakmun.in**, then click **Register**.

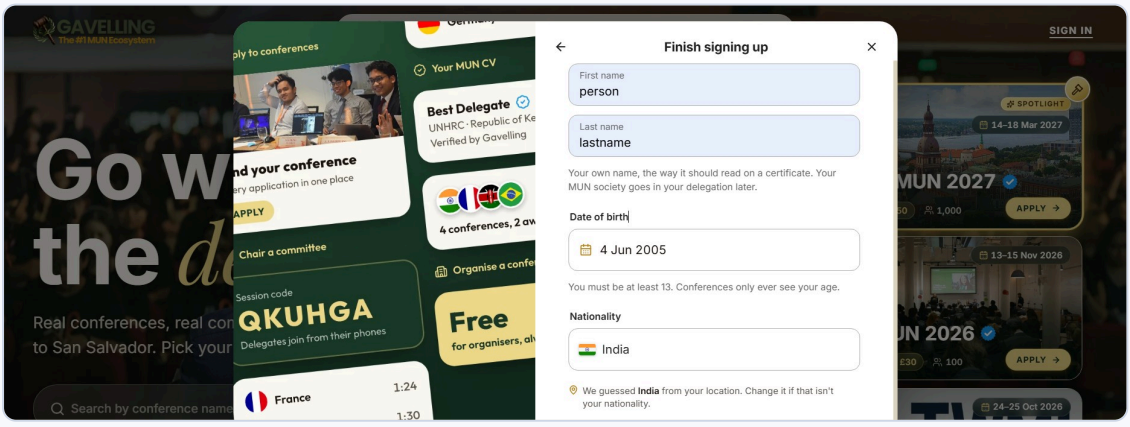
2 Choose “Sign up”

You will be directed to the Gavelling website. It can be found at **gavelling.com**. Click **sign-up**, in order to create your account before starting registration.



3 Create an account

Create an account. Please input your first name (and middle name if applicable) as well as your last name, date of birth, nationality, personal email and password. Ensure that all information is up to date and accurate.



PART 1 · CONTINUED

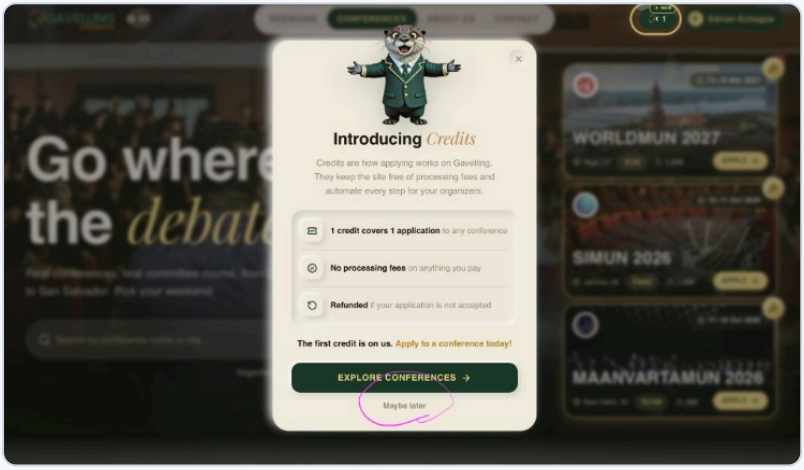
Verify and find OAKMUN 2026

4 Verify your email

Gavelling will send you a verification email, with a code for the same. Go to your email and verify your account by entering your unique **6-digit code** OR clicking the link. Sign in will be complete.

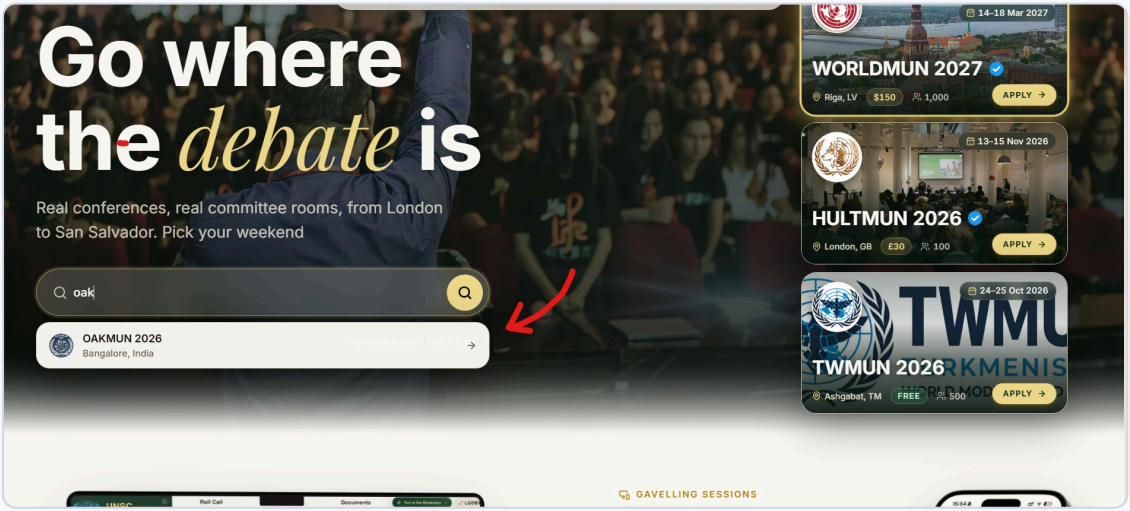
5 Close the pop-up

After signing in, you will see this page. Close the pop-up or click **“maybe later”**.



6 Find OAKMUN 2026

This is the Gavelling homepage. Search **OAKMUN** in the search bar. Click **OAKMUN 2026**.



PART 2 · STEPS 7–12

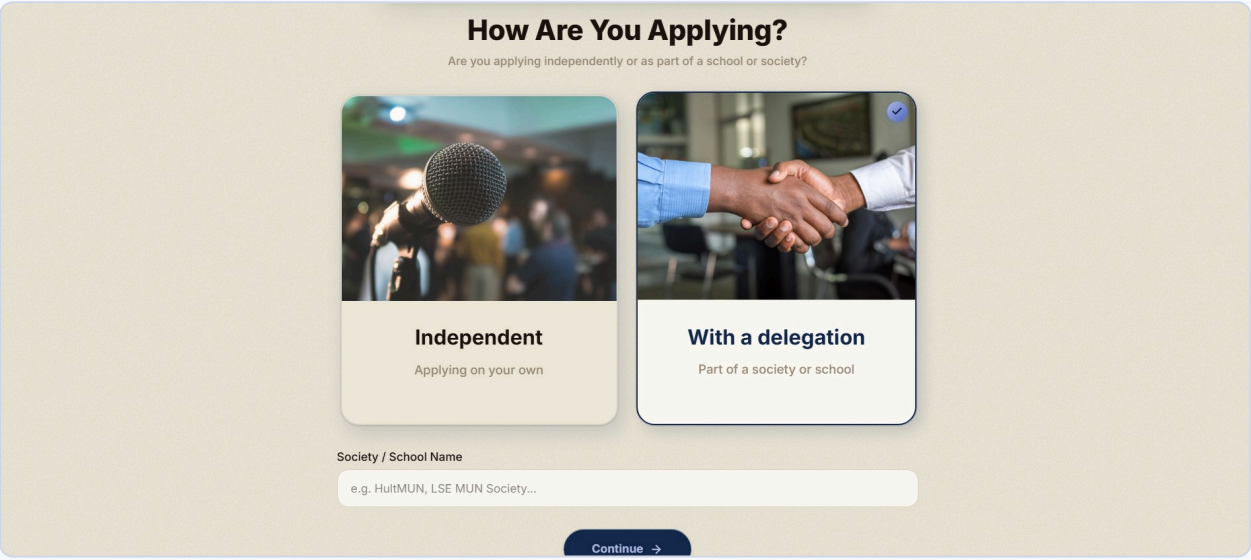
Apply as a delegate

7 Choose “Delegate”

Select **OAKMUN 2026**. The OAKMUN 2026 MUN page will open. Under **‘Choose How to Apply’**, select **Delegate**.

8 Apply with a delegation

Select **‘With a Delegation’**, and enter the name of your school in the search bar below. (If your school does not show up, opt for independent.)

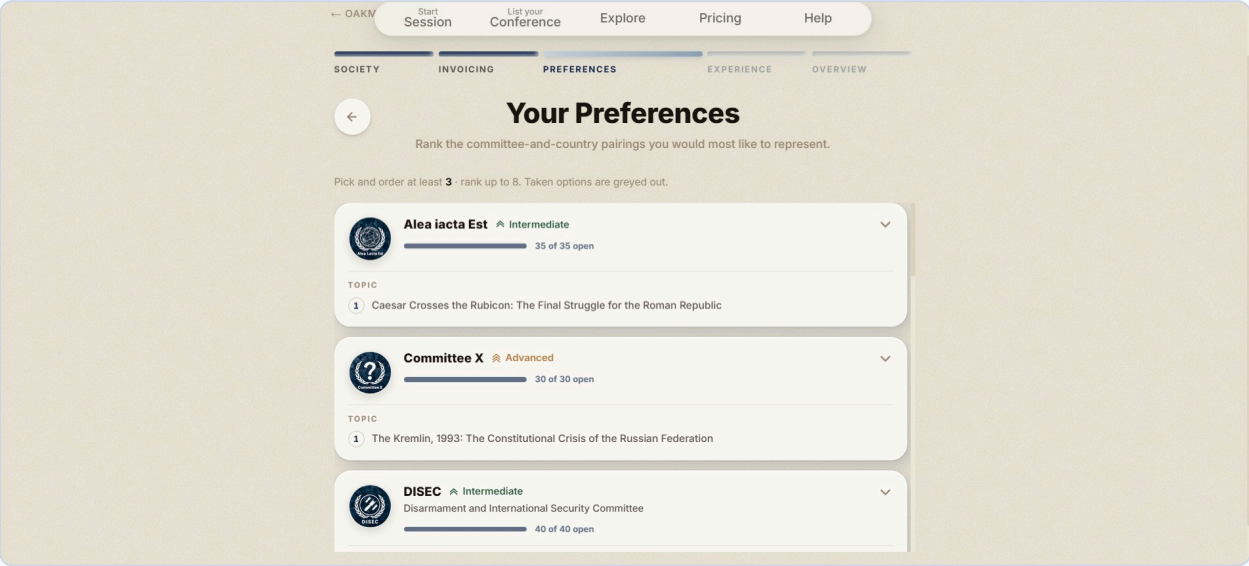


PART 2 · CONTINUED

Preferences and level

9 Rank your preferences

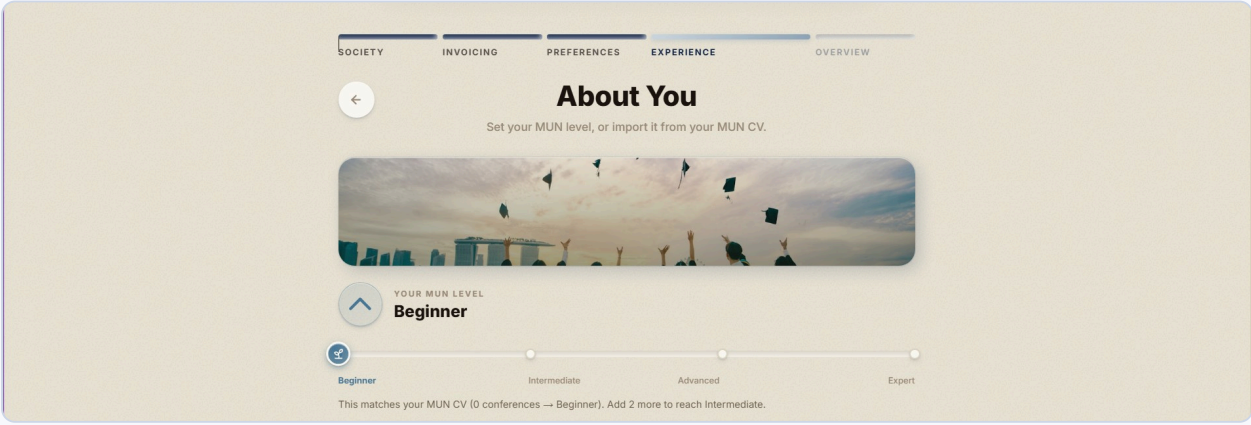
Rank the committee-and-country pairings you would most like to represent. Click the committee and choose 1 or more countries, then choose another committee and choose countries. Then click **continue**.



NOTE You can choose 1 committee and three countries, or 1 country for each committee (total of three). These are just preferences, it's not an assurance that you will be allocated to your desired committee and country.

10 Set your MUN level

Choose your level of experience based on personal MUN history.



PART 2 · CONTINUED

Answer and submit

11 Answer the final questions

Answer a few more questions, then click **continue**.

12 Submit your application

Click **Submit application**. Proceed to step 13 for payment.

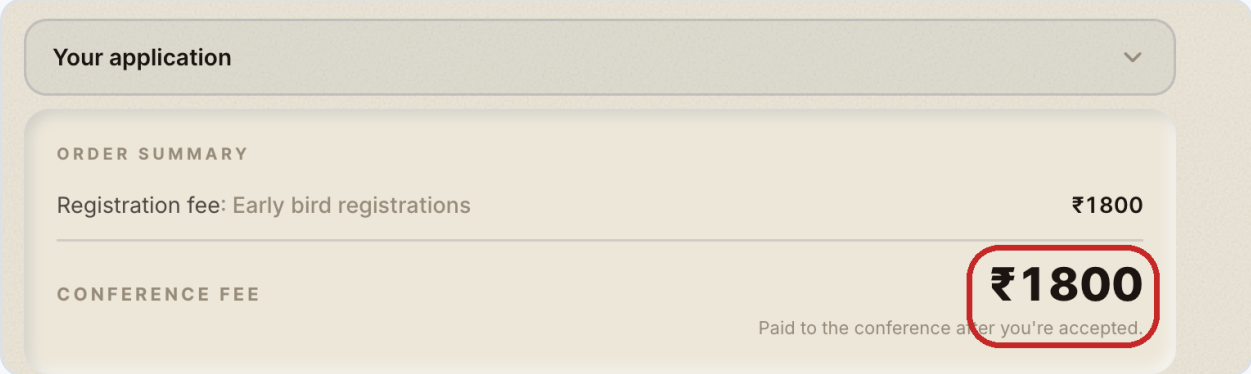
NOT DONE YET Your registration is only complete once the registration fee is paid. Turn to the next page for payment.

PART 3 · STEPS 13–15

Pay the registration fee

13 Pay the amount shown on your Overview

Before you submit, Gavelling shows an **Overview** page. Pay the exact amount shown under **Conference fee** on **your** Overview. The fee depends on when you register, so always go by what your screen shows.



Transfer the amount to this account:

NAME **ORANGE EDUCATIONAL SOCIETY**	ACCOUNT NUMBER **915010062389280**
BANK **AXIS BANK**	IFSC CODE **UTIB0001888**

For reference: Rs. 1800 (early bird) until 17 November, Rs. 2200 from 17 November to 7 December.

KEEP YOUR RECEIPT — YOU WILL NEED IT ON THE NEXT PAGE

PART 3 · CONTINUED

Upload proof and finish

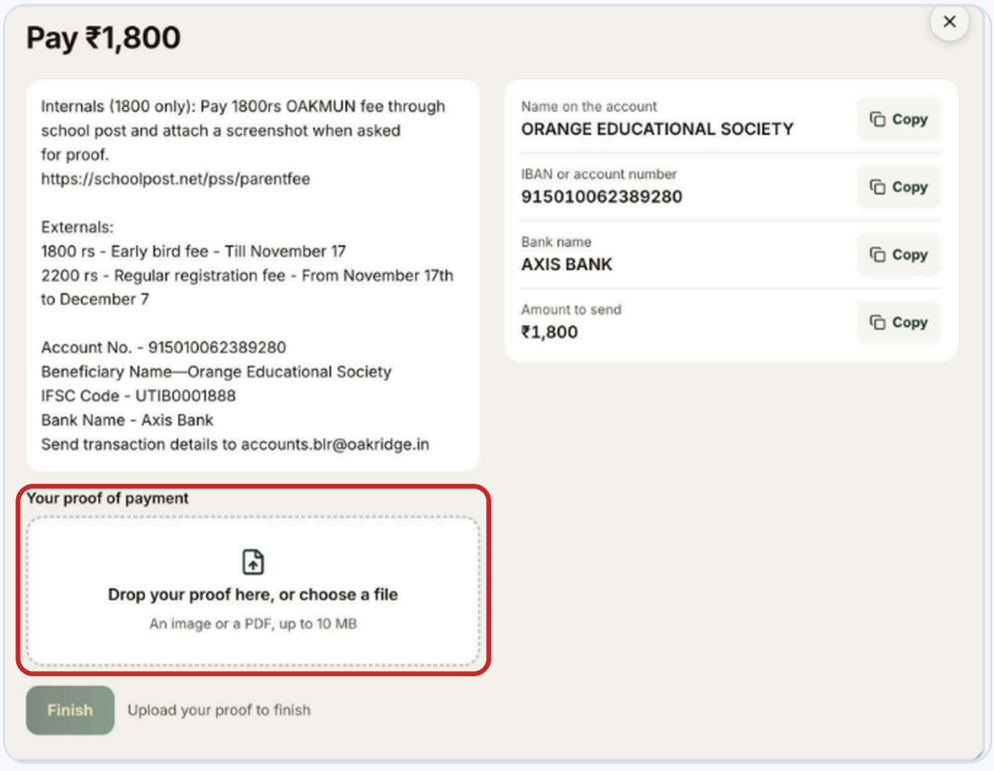
14 Upload proof of your bank transfer

MANDATORY

UPLOAD PROOF OF YOUR BANK TRANSFER

Upload a screenshot or receipt (image or PDF, up to 10 MB) showing the **amount**, **date** and **transaction / UTR reference**. Without it, you cannot finish your registration.

In the payment window, drop your file into the **Your proof of payment** box (circled below), or click it to choose a file.



15 Submit and get your allocation

Click **Finish** to submit. Once your payment is verified, you will receive your acceptance and committee-country allocation very soon.