OAKRIDGE INTERNATIONAL SCHOOL · BENGALURU

OAKMUN 2026

Ideas Too Bright For Silence

FACULTY ADVISOR GUIDE

Registration guide for faculty advisors

17 – 19 December 2026

OAKMUN.IN

OVERVIEW

Registering for OAKMUN 2026

Registration happens on **Gavelling** (gavelling.com), reached from oakmun.in. This guide is for **faculty advisors** and walks you through every screen, from creating your account to confirming your presence for your school delegation.

THE FOUR STAGES

01
Create an account
Sign up on Gavelling and verify your email.
Steps 1–6 · pp. 3–4

02
Choose faculty advisor
Open OAKMUN 2026 and select the faculty advisor option.
Step 7 · p. 5

03
Create your delegation
Enter your school's details, choose how delegates pay and answer a few questions.
Steps 8–11 · pp. 5–7

04
Get your confirmation
Submit your application and receive a confirmation email.
Step 12 · p. 7

KEEP THESE READY

- A **personal email** you can open right now, for the verification code
- Your **name** and **date of birth**
- Your **school's name** and location
- Whether you will **pay for your delegation** or let delegates pay individually
- Your **official institutional email ID**
- The **number of delegates** and their **age group**

KEY DETAILS

CONFERENCE
17–19 December 2026

YOUR ROLE
Faculty Advisor

CONFIRMATION
By email after you submit

START HERE
oakmun.in

GOOD TO KNOW

Gavelling uses **credits**: one credit covers one application, your first credit is free, and it is refunded if your application isn't accepted. You don't need to buy anything to register for OAKMUN.

PART 1 · STEPS 1–6

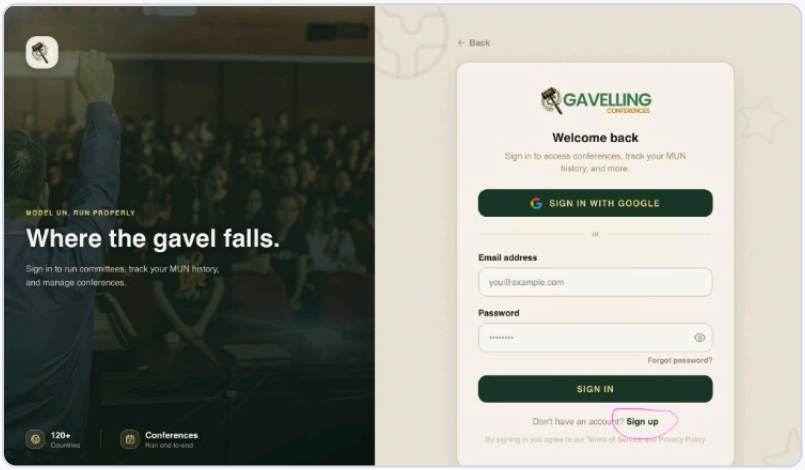
Create your Gavelling account

1 Start at oakmun.in

Go to **www.oakmun.in**, then click **Register**.

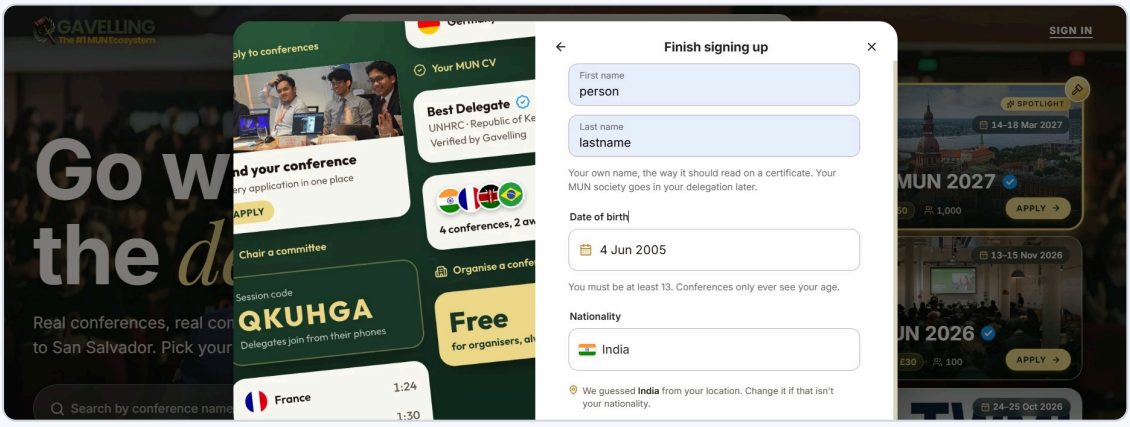
2 Choose “Sign up”

You will be directed to the Gavelling website. It can be found at **gavelling.com**. Click **sign-up**.



3 Create an account

Create an account.



PART 1 · CONTINUED

Verify and find OAKMUN 2026

4

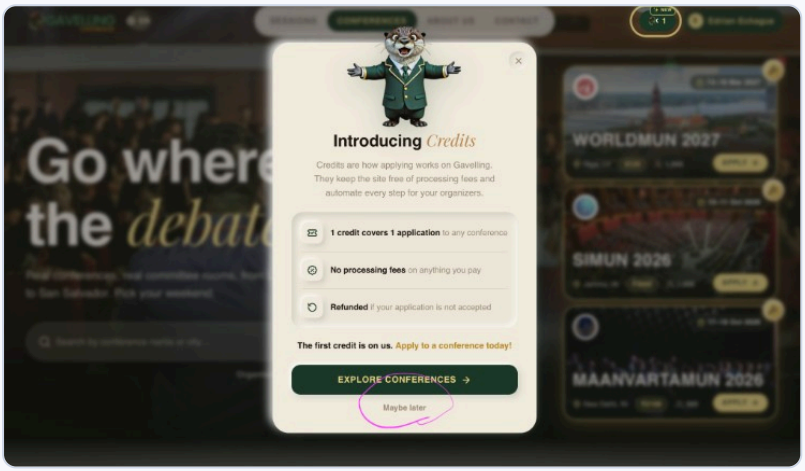
Verify your email

Go to your email and **verify your account**, then sign-in.

5

Close the pop-up

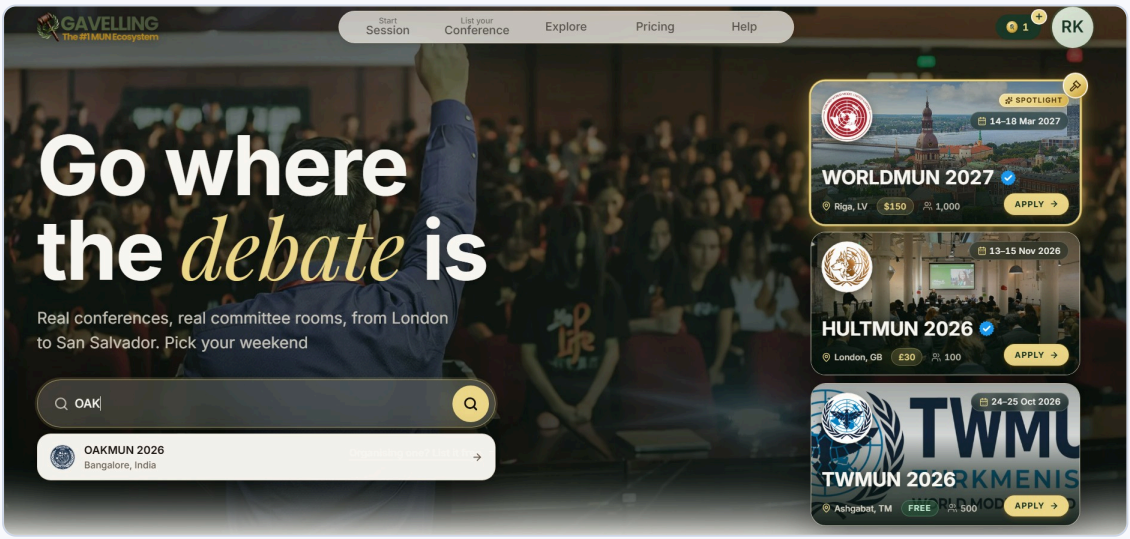
After signing in, you will see this page. Close the pop-up or click **“maybe later”**.



6

Find OAKMUN 2026

Search **OAKMUN** in the search bar. Click **OAKMUN 2026**.



PART 2 · STEPS 7–12

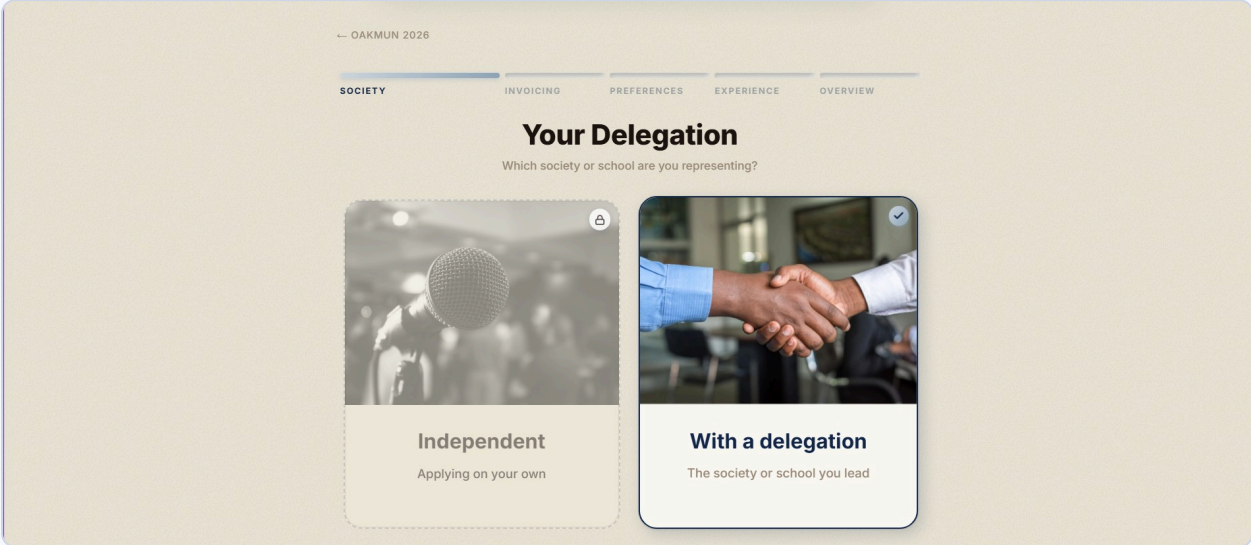
Apply as a faculty advisor

7 Choose “Faculty Advisor”

Click **apply now**, then choose **faculty advisor**.

8 Apply with a delegation

Enter your date of birth. Next, choose how you are applying to the MUN. Select **‘With a Delegation.’**

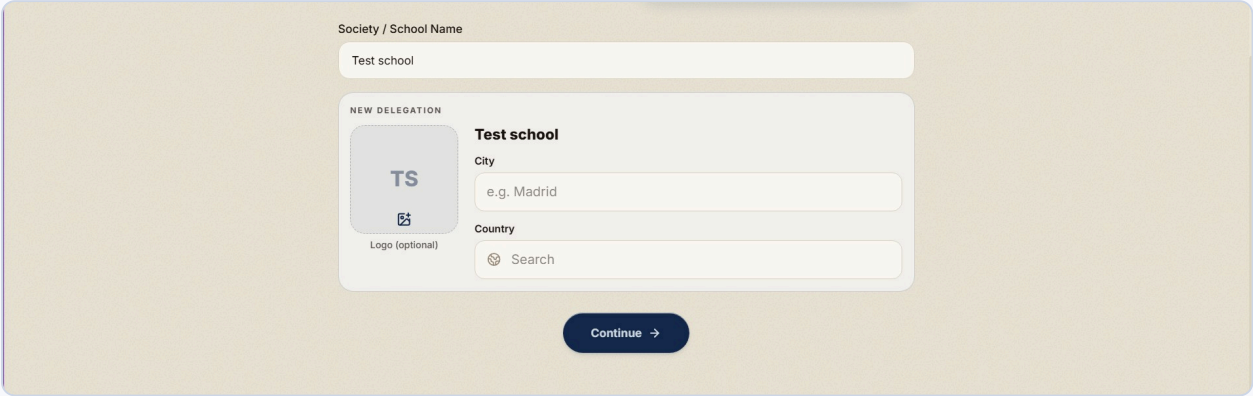


PART 2 · CONTINUED

Create your delegation

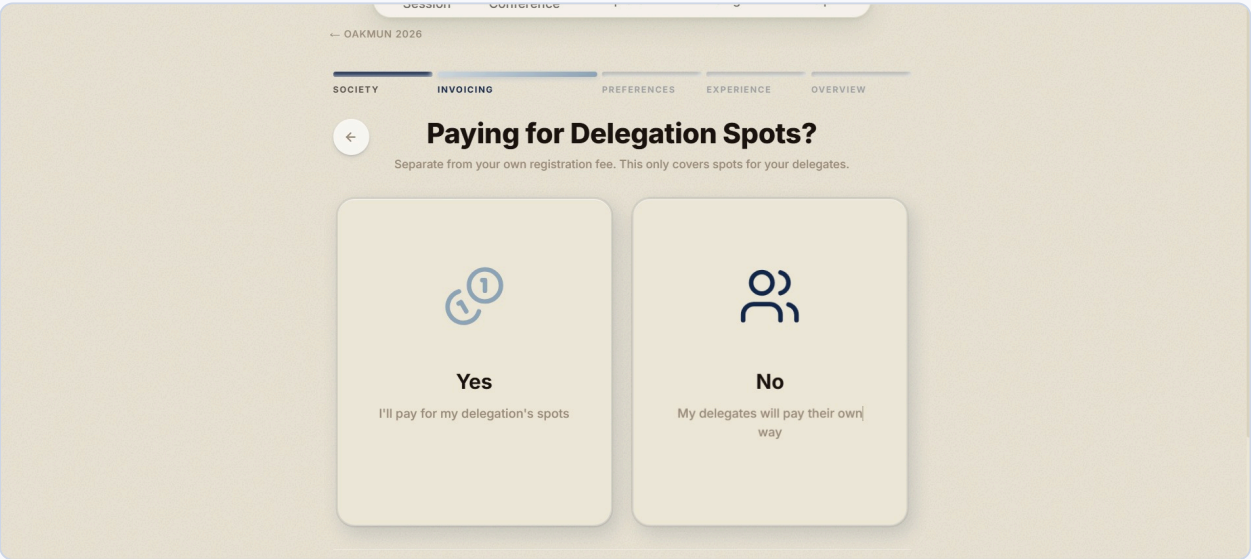
9 Create your school's delegation

Create your school's delegation by inputting the name of your school and the location.



10 Choose how your delegates pay

You can choose whether to pay for your delegation or allow your delegates to pay individually.



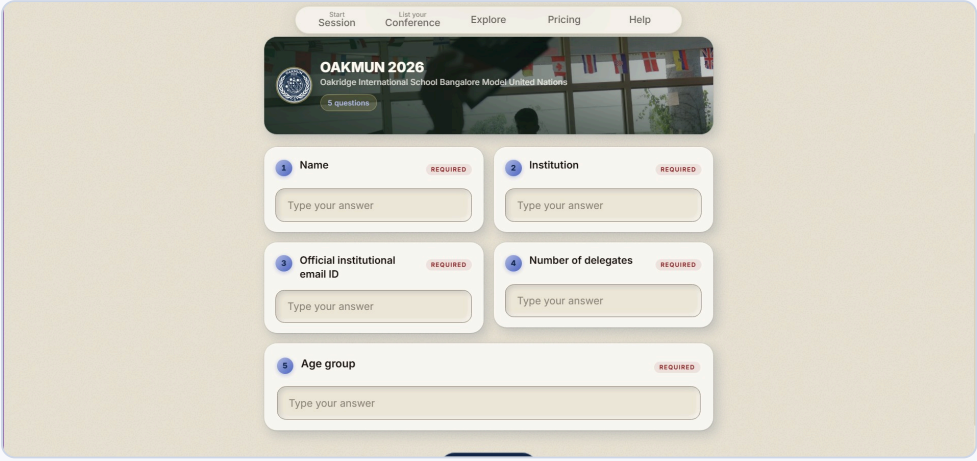
RECOMMENDED We recommend that your delegates **pay individually**.

PART 2 · CONTINUED

Answer and submit

11 Answer the final questions

Answer a few more questions, then click **continue**.



12 Submit your application

Click **Submit application**. You will receive an email confirming your presence as a faculty advisor for your school delegation.

PART 3 · STEP 13

Pay the registration fee

13

Pay the registration fee for your delegates

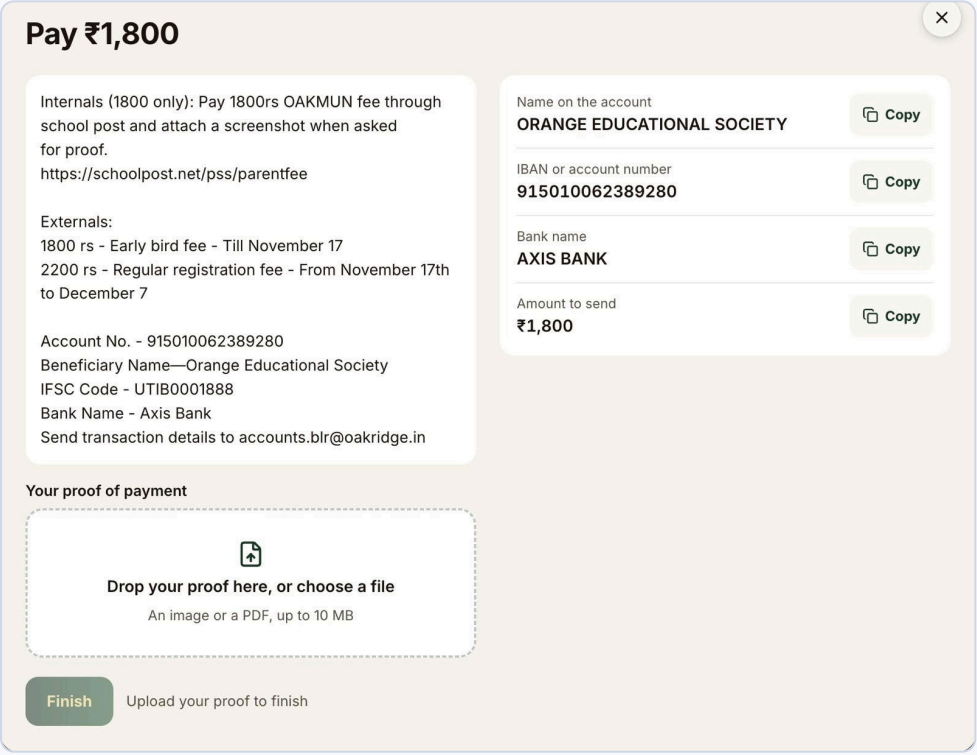
After submitting your application, you will receive an email prompting you to pay the registration fee for your delegates. Note: this is only mandatory if you have selected the option to pay for your delegation. Gavelling will show a total of the fees for all delegates. The amount is 1800 before november 17th, and 2200 after november 17th per delegate. Money transfers have to be sent to the account with the following details:

NAME
ORANGE EDUCATIONAL SOCIETY

ACCOUNT NUMBER
915010062389280

AMOUNT (BEFORE NOVEMBER 17TH)
Rs. 1800

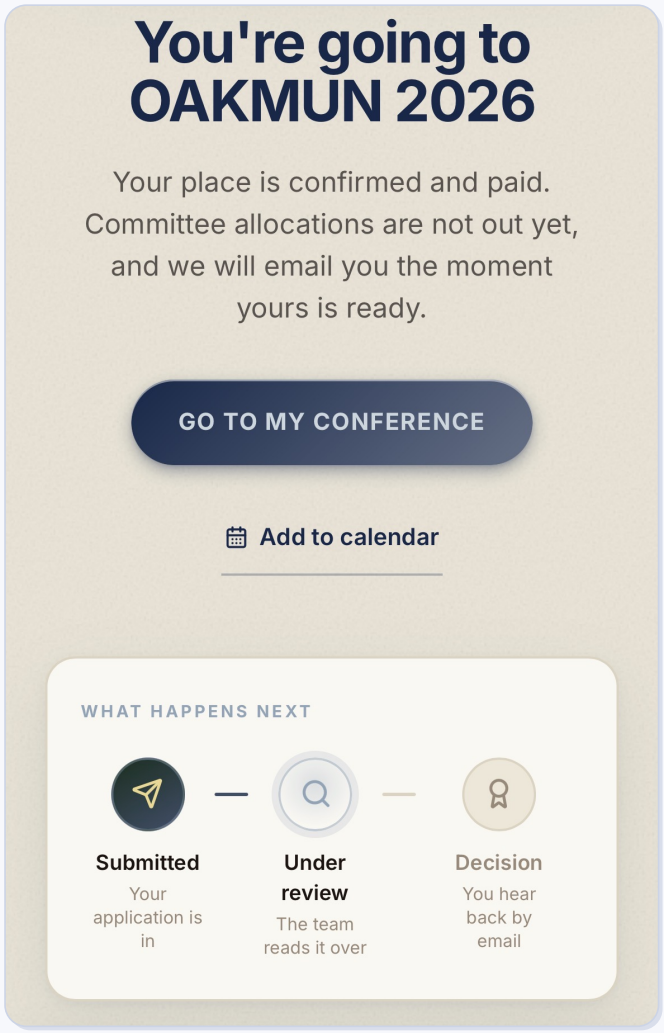
AMOUNT (FROM NOVEMBER 17TH TO DECEMBER 7TH)
Rs. 2200

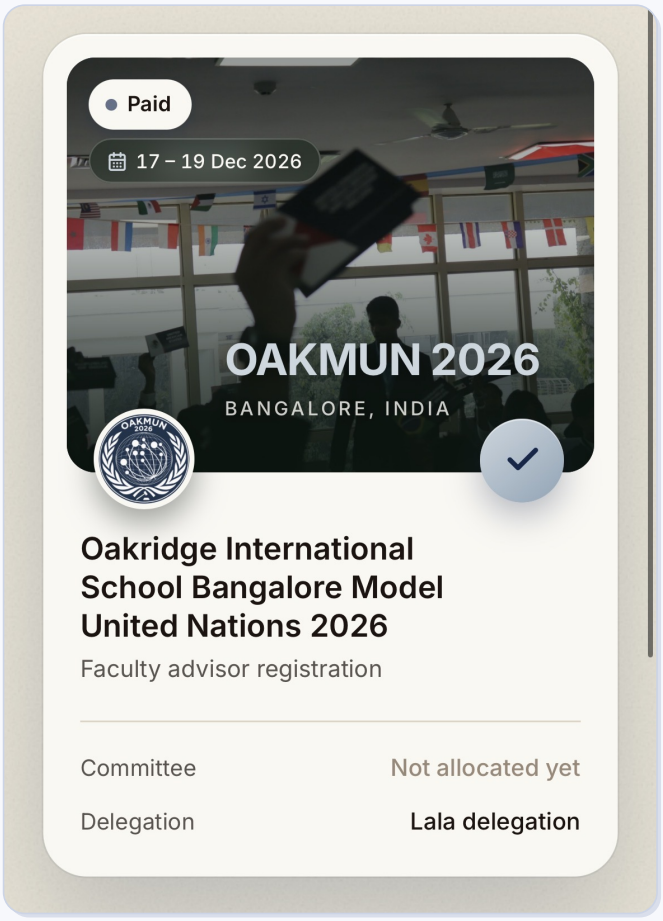


AFTER PAYING Once the payment has been made, upload a screenshot of the payment confirmation to Gavelling using the **'Confirm payment'** button.

PART 3 · STEP 13 · CONTINUED

Payment confirmation





This is the confirmation screen that will appear once payment has been confirmed.